



महात्मा गांधी शासकीय स्नातकोत्तर महाविद्यालय खरसिया,  
जिला-रायगढ़ (छ.ग.)


[Mahatma Gandhi Govt. P. G. College Kharsia, Dist.-Raigarh (C.G)]



**2019-20**

**On 14/06/2019 first meeting of IQAC in the session was held. The following members were present in the meeting.**


SN	Name	Signature
1	Dr. P. L. Patel	Signed
2	Dr. R.K.Tandan	Signed
3	Prof S K Ijardar	Signed
4	Dr R K Tamboli	Signed
5	Shri D K Yadaw	Signed
6	Shri Sunil Sharma	Signed
7	Shri Anil Agrawal	Signed
8	Shri Brijesh Rathore	Signed
9	President Student Union Ashish Rathore	Signed
10	Prof. M K sahu, COORDINATOR, IQAC	Signed
11	B E O Kharsia Shri A K Bhardwaj	Signed
12	Dr. P.C. Ghritlahre (CHAIRPERSON IQAC)	Signed

  
(डॉ. पी.सी. घृत्तलहरे)  
प्राचार्य  
एम.जी. शासकीय कला एवं विज्ञान मंडल खरसिया  
जिला- रायगढ़ (छ.ग.)

## Minutes of the first meeting IQAC held on 14/06/2019.

Sl. No.	Minutes	Compliances
1	Introducing the institute by welcoming the UG/PG newly admitted students. They were also informed about the other activities of the institute.	Induction program was conducted for newly admitted students on 22 <sup>nd</sup> , 23 <sup>rd</sup> and 24 <sup>th</sup> July 2019.
2	A help desk should be created to satisfy all the queries of the students like admission related, scholarship related NCC/NSS recruitment etc.	The queries of the students were resolved by creating a help desk.
3	Students' union should be formed on the instructions of the university.	On the basis of merit, the oath ceremony of the student's union was conducted on 24/09/2019.
4	According to the academic calendar, the teaching/ examination etc. should be conducted.	According to the academic calendar, the teaching learning process/ internal examination etc. were arranged.
5	NCC/NSS activities should be organized. The demand for any one state level sports competitions in sports should be made to the higher education dept. and should be organized in the college.	Regular activities of NCC/NSS are going on. State level volleyball (men) competition was held in September was hosted by the institute district level athletics competition was also organized.
6	Program should be organized on women awareness.	An awareness program was organized by the Women's Cell.
7	While working towards placement by the placement cell, visits should be made from various power plant companies.	SKS Power plant, RKM Plant, DB Plant, Rukmani Power Plant, Monet were visited and discussed the HR in-charge of the Plants about the placement of students.
8	Computer set is the basic need for the NAAC and also for various other academic research activities. That's why the IQAC needs some computers to be bought.	The kind office has written the letter to the departments to provide the need of the computers in numbers.
9	Green boards must be brought.	Green boards purchased.
10	Sanitary pad destroyer machine should be purchased for the girl's common room.	Order has been given for the purchase of Sanitary pad destroyer machine.

11	Departments must organize all the events and also celebrate these occasions with glamour for the benefit of the learners. These departments must also form their departmental PG Council.	Departments made the PG councils for their Departments.
12	<p>Proposalswere given for the best practices for the academic year 2019-2020 and the proposal was accepted as :</p> <ol style="list-style-type: none"> <li>1) Save Water Save World</li> <li>2) Go Bicycle: Do Walk Mahatma Gandhi College Kharsia.</li> </ol>	-----

  
 (डॉ. पी.सी. घुतलहरे)  
 प्राचार्य  
 एम.जी. रास.कला एवं विज्ञान मंडा खरसिया  
 जिला- रायगढ़ (छ.ग.)



महात्मा गांधी शासकीय स्नातकोत्तर महाविद्यालय खरसिया,  
जिला-रायगढ़ (छ.ग.)


[Mahatma Gandhi Govt. P. G. College Kharsia, Dist.-Raigarh (C.G)]



**2019-20**

**On 23/10/2019 second meeting of IQAC in the session was held. The following members were present in the meeting.**


SN	Name	Signature
1	Dr. P. L. Patel	Signed
2	Dr. R.K.Tandan	Signed
3	Prof S K Ijardar	Signed
4	Dr R K Tamboli	Signed
5	Shri D K Yadaw	Signed
6	Shri Sunil Sharma	Signed
7	Shri Anil Agrawal	Signed
8	Shri Brijesh Rathore	Signed
9	Shri Balbhadra Sidar - Parent	Signed
10	President Student Union Ku. Shreya Agrawal	Signed
11	Prof. M K sahu, COORDINATOR, IQAC	Signed
12	B E O Kharsia Shri A K Bhardwaj	Signed
13	Dr. P.C. Ghritlahre (CHAIRPERSON IQAC)	Signed

  
(डॉ. पी.सी. घृतलहरे)  
प्राचार्य  
एम.जी. शास.कला एवं विज्ञान मंडल, खरसिया  
जिला- रायगढ़ (छ.ग.)

## Minutes of the Second meeting IQAC held on 23/10/2019.

Sl. No.	Minutes	Compliances
1	Various programs should be organized under SVEEP.	Rangoli, Drama, Poster programs were done under the banner of SVEEP.
2	Annual festival should be celebrated in February.	Annual function was organized on 17/02/2020.
3	Let NSS activities be regular and the place for the camp should be selected.	7 Days NSS camp was organized in Mura (Kharsia).
4	Blood donation camp can be organized in association with HDFC Bank.	Blood donation camp concluded on 28/11/2020 with the support of HDFC Bank Kharsia.
5	Organize a workshop on the occasion of 150 <sup>th</sup> birth anniversary of Mahatma Gandhi. For this the cooperation of those organizations can be taken.	Workshop on Mahatma Gandhi's humanism was organized in Auditorium on 22 <sup>nd</sup> October 2019 by Azim Premji Foundation Education Department Bangalore
6	Organize a national research seminar in the Language department and commerce department in the month of January-February.	In Hindi & Commerce dept. on 8 February 2020 National Research Seminar was organized. Release of book and Souvenir was done by the Hon. VC ABVV Bilaspur Prof. G.D. Sharma..
7.	Organize a program with the help of the police department for traffic safety.	In collaboration with SDO(P) Kharsia, a workshop on cyber crime and traffic safety was organized on 14 <sup>th</sup> Jan. 2020.
8.	Deliver a lecture on the occasion of Human Rights.	Human Rights Day concluded on 10/12/2019, a keynote speaker was Dr. R.K. Rathore Excise Sub inspector Kharsia.
9.	To organize Save Water and Save World campaign. Promoting the importance of water conservation among college students, organize some program, in relation to it.	Water conservation was highlighted by organizing program like Rangoli, and poster on save water, save World.
10.	To organize career guidance program through district police force and do organize lectures on Women`s rights protection for girl students by IUCAW district police Raigarh.	A program on career guidance & Women`s Rights and Safety was organized by SP Raigarh/ IUCAW DSP Raigarh on 11/02/ 2020 in the auditorium.
11	Prepare a program of educational excursion.	Girodhpuri Dham was visited the students as on an Educational Tour.
12	In order to introduce the new age ICT enabled sound system, Dias, idol and some needy materials must be bought in order to make the workshops more efficient.	The Dias, Lecture Stand, Sound Speakers, Idol, Trolley Sound System were purchased.

13	Faculty development programs, workshops and seminars for the motivation of better work ability of non-teaching staff and research fields of a teaching and non-teaching staff must be organized.	Workshop on Examination preparation/ Workshop on research papers/ Book/chapter writing and Workshop on Tax calculator was organized.
14	New competitive books should be purchased in order to provide updated guidelines and motivation to the young learners who are preparing for the NET/SET and various other competitive examinations. It should be available in the athenium.	New competitive books were purchased and also were given in the Athenium for the learning of the students.
15	Various audit committees should be formed as green audit, Energy audit, administrative audit and Academic audit.	Green audit, Energy audit, Administrative audit, Accounts audit and Academic audit committees were formed with the coordinator as senior teachers and also other teachers and students as members.

  
 (डॉ. पी.सी. पटिलहरे)  
 प्राचार्य  
 एम.जी. रास, कला एवं विज्ञान मंडल, खरसिया  
 जिला- रायगढ़ (छ.ग.)



महात्मा गांधी शासकीय स्नातकोत्तर महाविद्यालय खरसिया,  
जिला-रायगढ़ (छ.ग.)

[Mahatma Gandhi Govt. P. G. College Kharsia, Dist.-Raigarh (C.G)]




Website : [www.mgcollegekharsia.in](http://www.mgcollegekharsia.in)

Email : [mggovtcollegekhs@gmail.com](mailto:mggovtcollegekhs@gmail.com)

**2019-20**

**On 26/02/2020** third meeting of IQAC in the session was held. The following members were present in the meeting.


SN	Name	Signature
1	Dr. P. L. Patel	Signed
2	Dr. R.K.Tandan	Signed
3	Prof S K Ijardar	Signed
4	Dr R K Tamboli	Signed
5	Shri D K Yadaw	Signed
6	Shri Sunil Sharma	Signed
7	Shri Anil Agrawal	Signed
8	Shri Brijesh Rathore	Signed
9	Shri Balbhadra Sidar - Parent	Signed
10	President Student Union Ku. Shreya Agrawal	Signed
11	Prof. M K sahu, COORDINATOR, IQAC	Signed
12	B E O Kharsia Shri A K Bhardwaj	Signed
13	Dr. P.C. Ghritlahre (CHAIRPERSON IQAC)	Signed

  
(डॉ. पी.सी. घृत्तलहरे)  
प्राचार्य  
एम.जी. शासकीय एवं विज्ञान मंडल, खरसिया  
जिला- रायगढ़ (छ.ग.)

## Minutes of the third meeting IQAC held on 26/02/2020.

Prior written agenda was presented before the honorable members in the IQAC. The below written actions were decided by the respected members of IQAC.

Sl. No.	Minutes	Compliances
1	The main examination should be conducted properly as per the instructions of the university on Time.	Arrangements for the annual examination 2020 were made through the local BEO Kharsia & other arrangements were made after conducting the examinations as per the instructions of the government in offline examination due to COVID 19 was stopped.
2	Generator/ Invertor and also almira, and visiting chairs` should be arranged for the alternative arrangement of power.	Two invertors, almira and visiting chairs were purchased and installed in the institute. One for the staff room and the second for the power backup in the office.
3	Keeping in view the need of the hour, arrangement for additional computer sets along with the printers should be made.	One computer set and three printers were purchased.
4	In view of the initial symptoms of COVID 19 online audio/ video lectures should be prepared under the system of online platform.	Due to COVID 19 the professors of the institute prepared audio/ video lectures for the benefit of the learners. They also uploaded it in You tube and CG school.in
5	For the PG semester online platform should be used by teachers for teaching.	In order to complete the course of second semester & fourth semester. PG in the college, online teaching learning process started for all subjects through various online applications, as zoom, Webex, google etc. All the PG students of various subjects got benefitted by this.
6	Keeping in view the COVID Pandemic era various events, celebrations and also awareness for COVID should be planned to organize in online mode.	Online quiz for awareness on COVID 19 assessment, Online quiz on international Yoga Day were organized.

  
(डॉ. पी.सी. फुलहरें)  
प्राचार्य  
एम.जी. रीस, कला एवं विज्ञान मंडल, खरसिया  
जिला- रायगढ़ (छ.ग.)





महात्मा गांधी शासकीय स्नातकोत्तर महाविद्यालय खरसिया,  
जिला-रायगढ़ (छ.ग.)


[Mahatma Gandhi Govt. P. G. College Kharsia, Dist.-Raigarh (C.G)]



**2020-21**

**On 16/07/2020 first meeting of IQAC in the session was held. The following members were present in the meeting.**

SN	Name	Signature
1	Dr. P. L. Patel	Signed
2	Dr. R.K.Tandan	Signed
3	Prof S K Ijardar	Signed
4	Dr R K Tamboli	Signed
5	Shri D K Yadaw	Signed
6	Shri Sunil Sharma	Signed
7	Shri Anil Agrawal	Signed
8	Shri Brijesh Rathore	Signed
9	Shri Balbhadra Sidar - Parent	Signed
10	President Student Union Ku. Shreya Agrawal	Signed
11	Prof. M K sahu, COORDINATOR, IQAC	Signed
12	B E O Kharsia Shri A K Bhardwaj	Signed
13	Dr. P.C. Ghritlahre (CHAIRPERSON IQAC)	Signed


  
(डॉ. पी.सी. घृत्तलहरे)  
प्राचार्य  
एम.जी. शास.कला एवं विज्ञान मंडल, खरसिया  
जिला- रायगढ़ (छ.ग.)

## Minutes of the first meeting IQAC held on 16/07/2020.

Prior written agenda was presented before the honorable members in the IQAC. The below written actions were decided by the respected members of IQAC.

Sl. No.	Minutes	Compliances
1	Discussions were held for Best Practices for the year 20-21 as per the agenda. In this, emphasis was laid on working for the college on investment facts.	The committee was made along with the needed in-charges for the fruitful implementation of the best practices passed for the session 2021 for the college. Best practices are "Learning beyond classrooms", "Promotion of Universal value".
2	During the time of Covid 19 in the college, discussions were held to organize webinars on various topics. All the professors will work in the college by participating in organizing national, international and other useful webinars.	According to the proposal for organizing online webinars under Covid-19, the Department of Sociology in collaboration with IQAC organized a national webinar and the Department of English organized an international seminar in the college. Trainers of Mumbai Stock Exchange jointly with IQAC by Department of Commerce, Hindi and Economics in the topic of Useful behavior were organized for the students of Digital Finance Sector Department.
3	Discussion was held on making LMS learning system An LMS learning message system for the college for the session 20-21 after covid 19, it was decided that LMS should be made for online studies.	LMS system has been arranged for online teaching in the college. Online teaching arrangement has been made for all the regular students admitted through LMS system by giving user ID and password.
4	In the rainy season, there was a discussion on fencing based plantation in the campus in the college, a resolution was passed to implement it. It happened here that online programs would be organized for the promotion of tree plantation for environmental protection in the state of Chhattisgarh.	As per the proposal, saplings were planted in the campus of the college with the help of JBS and they have been given protection with fencings.
5	In order to add more ICT materials for the better LMS system operation and also as a help in organizing various webinars.	Online Green Chhattisgarh program has been implemented with the joint efforts of Botany Department, Hindi Department, NCC, NSS and IQAC. Under this, photographs were to be sent by the participants of Chhattisgarh by uploading them through Google Form while planting trees. Participants from different districts of Chhattisgarh state did this work.

6	Viewing the online examination schedule as per the COVID 19 Pandemic the institution needs to have a Bulk SMS pack, emails, and whatsapp groups of all the classes.	In order to add 3 laptops, 2 hard disc and one Jio Fi for internet system were purchased the better LMS system operation and also as a help in organizing various webinars.
	Keeping view the Pandemic proper Sanitization should be done in the institution as per the COVID 19 Pandemic regulations.	Sanitization was done in the institution as per the COVID 19 Pandemic regulations.
	As the teaching learning process took the online process than the online examination and internal test process should also be made available. in LMS for the session 2020-2021.	Online examination and internal test process was also made available in LMS for the session 2020-2021.
	For professional development of both the teaching and non teaching staff on how to be in an online class must be conducted. The teachers were guided to attend more and more webinars of the other universities also.	For professional development of both the teaching and non teaching staff on how to be in an online class was conducted. The teachers participated and attended national/international webinars.

  
 (डॉ. पी.सी. फुलहरें)  
 प्राचार्य  
 एम.जी. रीस, कला एवं विज्ञान महा. खरसिया  
 जिला- रायगढ़ (छ.ग.)